

Position Title : **Nurse I (Female)**
Place of Assignment : PRC-Central Office
P. Paredes, Nicanor Reyes St. Sampaloc, Manila
1008 Metro Manila

Qualifications

Education: Bachelor of Science in Nursing
Experience: None Required
Training: None Required
Eligibility: RA 1080 (Registered Nurse)
Others: Computer Literate

Job Description

- Assist the Medical Officer in the provision of first aid treatment;
- Participate in the dissemination of information on health matters;
- Monitor employees with health concern and conduct online consultation;
- Coordinate with the Medical Officer for the provision of needed health facilities, medicine, and supplies;
- Monitor and evaluate the implementation of health programs and projects;
- Coordinate with the local government, other government agencies, NGOs, and other stakeholders for an effective and integrated health program implementation;
- Prepare program reports/monthly accomplishment;
- Perform other related functions as may be assigned.

Salary

- Equivalent to SG 15 plus 20% top-up

Mode of Employment

- Job Order

Interested and qualified applicants must submit their Letter of Intent together with the following documents:

1. **Duly accomplished and NOTARIZED Personal Data Sheet (PDS) with Work Experience Sheet** and recent passport-sized picture (CS Form No. 212, Revised 2017 which can be downloaded at www.csc.gov.ph)
2. Photocopy of Transcript of Records
3. NBI Clearance
4. TIN
5. Photocopy of eligibility/ license

Qualified applicants are advised to email their application not later than **24 February 2023** to:

KHRISTINE S. LABAO

Administrative Officer V (HRMO)
P. Paredes St., cor, N. Reyes St., Sampaloc, Manila
prcrecruitmentapp@gmail.com